



City of Westworth Village
311 Burton Hill Road • Westworth Village, Texas 76114
817-738-3673 • Fax 817-546-1724

**CRIME CONTROL & PREVENTION DISTRICT
MEETING MINUTES**

**TUESDAY
DECEMBER 13, 2011**

TIME: 6:15 PM

ATTENDEES:

President	Nick Encke
Vice President	Jill Patton
Director	Paul Hughes
Director	Patricia Stack
Director	Ed VonKohn
Director	Melva Campbell
Recording Secretary	Carol Borges
Police Chief	Doug Reim
City Administrator	Roger Unger
Mayor	Anthony Yeager
Councilman	Mike Coleman
Councilman	Randy Kressler
City Attorney	George Staples

ABSENT:

Director	Charles Mason
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- I. CALLED TO ORDER at 6:15pm, by President Nick Encke.**
- II. Approval of Minutes from CCPD meeting on July 12, 2011.**
 - **MOTION** made by Melva Campbell to approve the minutes. **SECOND** by Ed VonKohn. Motion passed unanimously, by a vote of 6 Ayes and 0 Nays.
- III. Discuss FY 2010-2011 year-end financials and variance report.**
 - The Year End 10-11 budget is subject to audit review and adjustment, but has come in 3% under in expenses and 1% under in revenue. Chief Reim stated that this was the most efficient budget process he's seen.
- IV. Discuss and take action with regard to amending FY 2011-2012 Budget.**
 - The CCPD approved the FY 11-12 budget prior to the City Council approving staff salary adjustments. This impacted the CCPD budget by \$23,942. With over \$122,000 in the bank, the CCPD will have sufficient funds to cover the difference and still leave \$40,000 in the bank at the end of the fiscal year. Chief Reim recommended that future budgets leave the payroll line open for Council decision.

- **MOTION** was made by Paul Hughes to amend the FY 2011-2012 budget to include the salary adjustments. **SECOND** by Ed VonKohn. **Motion passed** unanimously, by a vote of 6 Ayes and 0 Nays.

V. Discuss and take action with regard to Resolution 2008-01, passed on July 14, 2008.

- No action taken.

VI. Discuss and take action to having four planned meeting dates each fiscal year.

- **MOTION** was made by Melva Campbell to hold four meetings, as follows: March 13, 2012, May 8, 2012, July 10, 2012, and December 11, 2012. Times to be determined. **SECOND** by Paul Hughes. **Motion passed** unanimously, by a vote of 6 Ayes and 0 Nays.

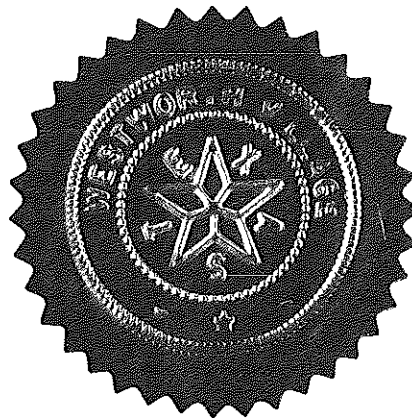
VII. Set meeting date for next CCPD Board meeting.

- Per the action above, the next meeting will be held on March 13th.

VIII. ADJOURNED at 6:36pm, by President Nick Encke.

MINUTES APPROVED on this day, the 13th day of MARCH, 2012.

Nick T Encke
Nick Encke, President



ATTESTED TO BY:

Carol Ann Borges
Carol Ann Borges, City Secretary
City of Westworth Village, TX